

Changing to a Different License in Facilities 7

Large management companies with multiple locations may desire to establish separate licenses for each office location. In order to change between licenses, follow the simple steps below.

Step one is select "System" from the top menu, which opens up the system dialogue window.

Next select "License Information," then "Change License" from the License information window. That opens the "F7 – License" window, which will display the current license information as a default.

🕫 F7 - F7 Master Sample N		
F Facilities7		
F7 - F7 Master Sample N		Manager System Help
System		
Main Menu Licensee Information License Information System Merge Fields Terms of Use Privacy Statement Update Save Cancel	License Information License Date 05/01/2012 License Number F7D1002 System Type Master Version 5.01:80 Number of Properties 13 Client Code F7M Manual Update Change License	F7 - License Welcome to the Facilities 7 your reserve management solution with 20 years of experience, utilizing logic, tracking, reporting and the latest technology providing the nost accurate results!
		License Number F7D1002 License Key B5DA1 4121B FD416 Send Request Demo License Exit Ok

Next, simply change the license number to your target license, and enter the access key, then click on "Send".

F7 - F7 Master Sample N		Manager System Help				
System						
Main Menu 😞	License Information					
Licensee Information License Information System Merge Fields Terms of Use Privacy Statement Update Save Cancel	License Date License Number System Type Version Number of Properties Client Code Manual Update	05/01/201 F7D1002 Master 5.01:80 13 F7M5	F7 - License			
	Change License		your reserve management solution with 20 years of experience, utilizing logic, tracking, reporting and the latest technology providing the most accurate results!			
			License Number F7D1001 License Key 69C01 13E5F 39407 Send			

The system then prompts you to accept the new license information – click on "Accept" and "OK."

F7 - F7 Master Sample N				Manager	Sys	stem	Help
System			<u>?</u> 🗆 🗙				
Main Menu 🔗	License Information						
Licensee Information License Information System Merge Fields Terms of Use Privacy Statement Update Save Cancel	License Date License Number System Type Version Number of Properties	05/01/20: F7D1002 Master 5.01:80 13	2				
	Client Code Manual Update Change License	F7MS	F7 - LICENSE TERMS OF USE AGREEMENT BETWEEN USER F7 Reserve System (F7 RS) is comprised of desktop or Web p type) interfaced with F7 RS and F7 RS is offered to the user on the user's acceptance without notices contained herein. The u	AND PERCIPIENT SOF an Internet/Intranet S pages (depending on the d operated by Percipien a license basis, right-to modification of the term use of the F7 RS consti	TWARE, IN ervice Provid ne actual sy: tit Software, p-use on col ns, condition tutes the aç	IC. der (ISP) stem Inc ndition of ns, and greenent	
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You're now ready to open a property within the new license. Just click on "Manager" in the top menu, and select a property, then click on "Work Area" to open.

